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## THREE RIVERS DISTRICT COUNCIL

### MINUTES

**At a meeting of the Regulatory Services Committee held in the Penn Chamber, Three Rivers House, Rickmansworth, on Wednesday, 14 June 2023 from 8.00 - 8.50 pm**

Councillors:

Roger Seabourne (Chair)

Tony Humphreys (Vice-Chair)

Stephen Cox

David Coltman

Ian Morris

Narinder Sian

#### **Officers in Attendance:**

Lorna Fryer, Matthew Roberts, Sarah Haythorpe, Anita Hibbs

#### **RG1/23 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Raj Khiroya, Councillor Matthew Bedford, Councillor Ciaran Reed, Councillor David Major and Councillor Andrew Scarth.

#### **RG2/23 MINUTES**

The minutes of the Regulatory Services Committee meeting held on 29 June 2022 were confirmed as a correct record and signed by the Chair.

#### **RG3/23 DECLARATIONS OF INTEREST**

None received.

#### **RG4/23 NOTICE OF OTHER BUSINESS**

None received.

#### **RG5/23 REVIEW OF STREET TRADING POLICY**

Clarification of the timings of the Regulatory Committee Services meeting was requested; as this is a new local government year and there are new members on the committee, consideration had been given to allow sufficient time for debate. It was also noted in the agenda that the Regulatory Committee Services meeting will start on the conclusion of the Licensing Committee Services meeting. As the timings for meetings need to be specified in Modern.gov, this may present an issue again, therefore, options are being investigated with the IT team and Civica in order to find a suitable solution.

Members raised the following points:

Question on section 2.3.2 – Are community interest companies exempt? As there are a number of organisations in Croxley Green that are registered as community interest companies, it may be worth listing some examples in the policy.

Question on section 2.4.3 – what is the time frame for the organiser to list all the traders of the event?

How does the Street Trading Policy affect Watford Rural Parish Council's desire to get its market back at the South Oxhey market square?

## Responses provided by Officers

A concise list of traders is required before the street trading application goes for consultation. However, the organisers can provide a final list 24 hours before the event.

Paragraph 2, schedule 4 of the Local Government Miscellaneous Act does allow for certain exemptions; the exemptions are set out within the policy under sections 2.3.1 and 2.3.2.

Watford Rural Parish Council have been advised that they would not require consent, because they are exempt by virtue of Part III of the Food Act 1984. This is quoted in Appendix B with the tracked changes.

As part of their comments Watford Rural Parish Council has also referred to the fact whether certain local roads around the market could be placed on the list of prohibited streets, in order to safeguard their market in the locality.

Officers have included within the report the possibility to discuss whether or not it could be an appropriate measure to add further roads to the list of prohibited streets.

Officers confirmed that Delta Gain in Carpenders Park is one of the prohibited streets, and it is proposed in the draft policy that it should be removed from the list of prohibited streets.

The following have been proposed to be included within the policy:

- It needs to be specified within the policy that only a section of Prestwick Road, between the junctions of Hayling Road and Oxhey Drive is prohibited.
- The time limit under section 4.9.2 , in respect of ice cream vans, should be removed from the draft policy.
- “It is not limited to but including” should be included under section 6.3.1 before the list of items that are prohibited to be sold.
- To include under section 9.2 that the Licensing department should be notified with 48 hours if an ID badge is lost or stolen.

On being put to the Committee the Chair advised that the recommendations with the amendments were CARRIED the voting being unanimous.

## RESOLVED:

Members agreed to Option 1: the amended Policy subject to any new response(s) received. Any response(s) to be circulated to all members of the committee with an officer response. The Head of Regulatory Services will then use their discretion following any response(s) received to conclude whether the amended Policy attached to this report can be presented to the P&R Committee for consideration and adoption or return to a future Regulatory Services Committee.

Members agreed the following amendments to be made to the policy:

- It needs to be specified within the policy that only a section of Prestwick Road, between the junctions of Hayling Road and Oxhey Drive is prohibited.
- The time limit under section 4.9.2 , in respect of ice cream vans, should be removed from the draft policy.
- “It is not limited to but including” should be included under section 6.3.1 before the list of items that are prohibited to be sold.
- To include under section 9.2 that the Licensing department should be notified with 48 hours if an ID badge is lost or stolen.

**REGULATORY COMMITTEE SERVICES WORK PROGRAMME**

Members received the work programme for consideration.

It has been proposed and agreed that Review of Licensing Fees and Charges do not need to be included in the Regulatory Services Committee work programme.

An Extraordinary Regulatory Services Committee meeting will need to be arranged for late summer, in order for Members to review the request for an increase of the Hackney Carriage fares. It was agreed that the Review of Polling Stations should also be added to the agenda of the Extraordinary Regulatory Services Committee meeting.

Post meeting note: It is not possible to start the review until 1 October, as it is a legal process which is unable to start until then, although we can prepare for it in advance, it is not possible to publish notices etc prior to this date. Officers will continue to check this.

RESOLVED:

Subject to the points above that the work programme be agreed as set out below.

<b><i>Date</i></b>	<b>Items to be considered</b>
Late summer 2023	Request to Review of Hackney Carriage Fare
Late summer 2023	Review of Polling Stations (takes place every 4 years, reviewed 2019)

**CHAIR**

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